

ORURISA Board Meeting  
June 19, 2019

Attendees:

Theresa Burcsu, President
Keith Massie, Treasurer
Tara Kaur, Communications Director/Secretary
Molly Vogt, Past President
(absent) Robb Kirkman, Portland Area GIS Users Group
(absent) Amy Esnard, Gorge Area GIS Users Group
Mark Scott, Columbia Pacific GIS Users Group
Colleen Miller, Central Oregon GIS Users Group
(absent) Laura Gabel, Central Coast GIS Users Group
Lesley Hegewald, Willamette Valley GIS Users Group
(absent) Karim Naguib, Southern Oregon GIS Users Group
John Bragg, South Coast Users Group
(absent) Chris Wayne, Klamath Basin Users Group
Shivon Van Allen, Emerging Professionals
Dean Anderson, Oregon GIS Association
"Percy" David Percy, Portland Open Source Geospatial User Group
Jennifer Zumbado-Hannibal, Member-at-Large
Alexa Todd, Member-at-Large
Sean Carroll, Member-at-Large
Matt Freid, Member-at-Large

Guest attendee: Randy Dana

New agenda template - created by Theresa using Google Docs. Will likely be a little simpler to make it easier to set up for future meetings. Open to feedback on how it works.

Randy Dana joining to listen in and see if could get involved with ORURISA.

ITEM - Agenda. Asked for any changes, none were made.

ITEM - Minutes from Board Retreat. Asked for a motion to approve - made by Molly, seconded by Shivon.

Colleen noted that there are some comments in the minutes, asked if they should all be resolved / answered before they are approved. One comment was to find out why Robb absented himself from vote, Matt will follow up to get a response as to why and update the notes.



Motion by Molly to approve the minutes, seconded by Alexa to accept notes and update them with response from Robb.

Vote - All in favor, none opposed, Motion Approved.

Comment from Theresa that some boards have a consent agenda to approve these sort of items without quorum.

ITEM - Appointment of interim Treasurer. Since Keith's term goes until next year, this would go until next April/May. Next steps are to perform interviews and then bring the proposed appointment to the board in the next meeting. All information from interviews will be supplied before meeting. Theresa and Molly have access to the bank account, new treasurer will be added and then Keith will be removed. Question as to if Keith is still the Treasurer, he is still officially in the position but is not very active. Is helping out as needed.

**Action:** Nominating committee to perform interviews of Treasurer nominees and then bring the proposed appointment to the board in the next meeting. All information from interviews will be supplied before meeting.

ITEM - Discussion from retreat around ORURISA goals and mission statement. Molly indicated that she is willing to take on this action.

**Action:** Molly will follow up after meeting with Theresa to move ahead with effort.

ITEM - Items from Board Retreat about sending out email to allow board members to sign up for committees.

**Action:** Theresa will send this out before the next board meeting.

FUNDING REQUEST - Colleen Miller submitted request for funding for COUG Meeting in July. Requesting up to \$100 for refreshments for meeting. Usually 20-50 attendees, haven't had one since last November.

**Action:** Colleen will post agenda and items on ORURISA website and provide a report to the Board of the event.

Motion - Theresa makes motion to fund this.

Alexa asked if this comes from the allotted 300 / year for this group. It does.

Motion Seconded by Alexa

Vote - All in favor, none opposed

Motion Passed

UPDATES - Theresa would like to use as an opportunity to help use this section of the Board Meetings to check in on how we are meeting our goals. Theresa is interested in receiving feedback on any of the forms, agendas, and other things - none immediately. John Bragg



sent feedback by filling out some of the forms and including feedback in his response, others can do the same. Colleen saw the forms for both the funding request and for motions, she asked if there were others specifically for feedback and so far there aren't any. Theresa suggested that she or others could put together another one for feedback on the Board Retreat.

ITEM - EP Mentorship program. Shivon Van Allen said that there was a meet and greet in late May in Portland, good response and attendance. Opened applications - 9 mentors and 12 mentees, so good participation. Still open, after they close at the end of the month they will select 5 of each and then move to the matching process for 5 sets to participate. Shivon is working on the matching process, and she says others on the board are welcome to participate. Sean asked how many of the EP board are going to be mentors/mentees she indicated that none are going to participate directly. Jen asked what their process will be, Shivon responded that they will use the responses on interests to match pairs. As for selecting mentors, Shivon was surprised at the number of applicants, they will select based on who they think are best suited. If board members would like to help, they can help by reviewing applications and providing feedback on who they think is best suited. Jen will help with matching process, and Shivon said that several board members applied which will help them improve the process.

ITEM - New Audiences. John Bragg reports no activity, working on getting a meeting together. Purpose of the committee is to help find ways to reach out to people who work with peripheral users of GIS to find out ways to involve them with ORURISA. Also Symposium by the Sea has been announced, and it is a great way to involve new users.

ITEM - Existing Relationships. Alexa Todd explained that committee supports sections and SIGS, and to promote partnerships with International URISA. Been moving forward on these efforts. Sent out survey to sections/SIGs and received 12 responses, asked about the types of events, schedules, and types of support and communication that would be helpful. Meeting scheduled on 6/20/19 to help condense information from surveys and decide on the best way to support them. Theresa added that they had talked about using contacts in database to help groups promote events and communicate with members. Still questions about the best way to implement this, suggested that this subject be added to meeting agenda for Existing Relationships committee to see if this fits in with their objectives.

ITEM - Communications. Dean Anderson reported that Shivon used website for sign-ups for EP. She made an event, people used it and it was easy to add to it once it was set up. This allows Wild Apricot to track who participates, and this will be sent out to other SIGs/Sections to see if they can use this same functionality, Star who works with Dean said it worked well and provided good information on participation. After feedback is received, Dean would like to come back to the committee to have this method approved as the required/standard method for all future ORURISA events. Likely will be proposed during the next meeting.



Tara brought up item from Board Retreat that she would like to get feedback from ORURISA board members to redesign the ORURISA website and will also create a style template. Would like to set up a focus group to receive input from board members. Theresa says this could be handled through the Communication committee or it could be from a new committee. Tara wants wider input so perhaps will form a new committee, to include anyone who is interested to participate or have ideas for the website.

**Action:** Tara will send out an email to invite interest for focus group interviews and perhaps a new committee.

## SIG SECTIONS Reports

Working with realtors and others to set up participants for GIS Day.

Colleen - COGIS. Meeting 7/16

Leslie - WVUG. Meeting last month in Albany, next in August TBD in Salem. Working on finding participants and presenters. More info will be posted on the website when available.

John - SCUG 9/27 Symposium on the Sea. Will be sharing info with ASPRS by request.

Shivon - Emerging Professionals. Mentor program big push now

Dean - Oregon GIS Association. They are finishing up and have approval for GeoNet discussion group from ESRI. Will be sending out invites for people to participate soon.

Percy - PDX Open Source. Monthly meeting 6/19 at EcoTrust with several speakers and pizza.

Keith - UBUG looking to restart the Umpqua Section, if anyone has a contact list he would like it. Trying to set up a meeting in the fall, Emmor Nile from ODF may present.

At Large Board Members -

Jennifer - getting her feet wet with committees. She is interested in finding how to get involved,

**Action:** Theresa will be sending out info including charters to her and others to help them find the ones they would like to join.

Sean - has similar question to Jennifer, also looking to get on committees.

**Action Item** - Need to get Communication Committee together to address website and member / contact list access issues.





ITEM - question from Theresa about 3rd Wednesday at noon for meeting date and time, no objections so we will continue with this same pattern.

## Action Items Compilation

<b>Who</b>	<b>Item</b>	<b>Deadline</b>
Theresa	Theresa will distribute information about committees (charters) and a sign-up before the next board meeting.	July 10
Theresa	Nominating Committee to perform interviews of Treasurer nominees and then bring the proposed appointment to the board in the next meeting. All information from interviews will be supplied before meeting.	Prior to July 17 meeting
Colleen	Colleen will post agenda for July 16 COGIS meeting on ORURISA website	July 16
Tara	Tara will send out an email to invite interest for focus group interviews and perhaps a new committee focused on the website redesign	July 17
Molly	Need to get Communication Committee together to address website and member / contact list access issues.	July 17
Colleen	Colleen will provide a report to the Board of the event no later than the August 21 meeting.	August 21
Molly	Molly will follow up after meeting with Theresa to move ahead with effort to update ORURISA goals and mission statement	

Next meeting agenda items:

- Board Committees discussion, if needed
- Nominating Committee: Treasurer candidate interviews





